

POSTGRADUATE PROGRAM IN INFORMATION SCIENCE PPGCI/IBICT-UFRJ
GUIDELINES FOR ADMISSION OF NON-RESIDENT FOREIGN CANDIDATES IN
BRAZIL

MASTERS AND DOCTORATE COURSES BEGINNING IN THE FIRST SEMESTER OF
THE 2017 ACADEMIC YEAR

The Postgraduate Program in Information Science – PPGCI, built on an agreement between the Federal University of Rio de Janeiro/School of Communication (Universidade Federal do Rio de Janeiro – UFRJ/Escola de Comunicação – ECO) and the Brazilian Institute of Information in Science and Technology (Instituto Brasileiro de Informação em Ciência e Tecnologia – IBICT), announces the Guidelines for admission of foreign students residing abroad who did not enroll in the selective process published in the public notice for the Masters and PhD Courses in Information Science, beginning in the first semester of the 2017 academic year.

1 ENROLLMENT

1.1 Enrollment for foreign candidates residing abroad applying for admission in the Masters and PhD Courses PPGCI/IBICT-UFRJ is open from August 1, 2016 to November 30, 2016.

1.2 In order to enroll, the candidate must send the documents indicated in item no. 2 of this document, in digital format, to the PPGCI office, at the electronic address <janete@ibict.br>.

2 REQUIRED DOCUMENTS FOR ENROLLMENT

- a) Application form available at: <http://www.ppgci.ufrj.br/arquivos/categorias/instructions-and-application-forms/>.
- b) Copy of passport identification pages.
- c) Curriculum Vitae generated by the CNPq Lattes Platform (available at the <http://lattes.cnpq.br>) in complete printed scanned version, updated within the last 90 (ninety) days.
- d) Copy of graduation diploma (dual sided) for Masters candidates; or copy of Masters diploma

- (dual sided) for Doctorate candidates.
- e) For Masters candidates, school transcript of graduation; and for Doctorate candidates, academic transcript of Master's Program.
 - f) Cover letter (maximum of two pages), where candidate indicates motivations for undertaking Masters or Doctorate studies and the reason to choose PPGCI/IBICT-UFRJ.
 - g) If coming from a non-Lusophone country, letter where the candidate commits himself/herself, in case of approval in the PPGCI/IBICT-UFRJ, to prove proficiency in the Portuguese language, in an exam held at the Program, within six months from the beginning of the academic year.
 - h) If coming from a non-Anglophone country, letter where the candidate commits himself/herself, in case of approval in the PPGCI/IBICT-UFRJ, to prove proficiency in the English language, in an exam held at the Program, within six months from the beginning of the academic year.
 - i) Study plan (up to eight pages), including title, topics that the candidate intends to develop and research questions, possible theoretical and methodological approaches, bibliographic references, convergence with the PPGCI line of research that the candidate will be linked to, and the names of up to three PPGCI/IBICT-UFRJ professors who would be able to guide his/her research dissertation or thesis. At least one name of a possible advisor must have been checked previously, according to item 5 of this document. The cover sheet of the research project must include the following information: candidate's full name, title of the research proposal, the course which the candidate is applying for (masters or doctorate), line of research in which the candidate wishes to be included at the PPGCI, names of up to three possible PPGCI advising professors.
 - j) Two Letters of Recommendation signed by qualified professors/professionals, stating the time and the circumstances of the relationship with the candidate, as well as further considerations on the evaluation of his/her qualifications as a student and/or a professional. The letters must be sent by the recommender directly to the e-mail of the PPGCI/IBICT-UFRJ office, within the time indicated in item 1.

3 VACANT POSITIONS

There is no predetermined number of vacant positions for the admission of foreign students residing abroad, at the PPGCI masters and doctorate courses. Acceptance will be conditioned to the Selection Committee evaluation (item 4).

4 EVALUATIONS

4.1 Acceptance of foreign non-resident students in the PPGCI masters and doctorate courses will be effected based on the evaluation of the documents indicated in item 2, by the Selection Committee composed of professors of the PPGCI.

4.2 The candidates will be evaluated based on the documentation submitted according to the following criteria:

- quality of the project submitted by candidate;
- experience and academic quality, reflected by the Curriculum Vitae and letter of recommendation;
- affinity of project with one of the PPGCI research lines;
- agreement of program professor to guide research project.

5 GENERAL GUIDELINES

5.1 Previous contacts with PPGCI professors (may be via e-mail) are essential in order to check any possible guidance interests, not implying previous acceptance by the professor or by the Program.

5.2 Information about the PPGCI, its research lines, profiles and professors' contact e-mails can be found at the site of the Program in <http://www.ppgci.ufrj.br>.

6 SCHOLARSHIPS

Foreign candidates residing abroad who enter the PPGCI/IBICT-UFRJ, based on these standards, cannot benefit from scholarships granted by the Program's development agencies. They can search for other resources, such as the Student Agreement Program PEC/PG, from Capes/CNPq/MRE, or other sources in Brazil or abroad.

For information about PEC-PG, please visit: <http://www.dce.mre.gov.br/PEC/PECPG.php>

7 RESULTS

The result of the academic selection will be announced to each candidate by e-mail, within thirty (30) days after receiving the documentation indicated in item 2 of this Guidelines.

8 GENERAL REQUIREMENTS

8.1 In case of approval, the final acceptance of the candidate will be conditioned to:

>> Receipt, by the PPGCI/IBICT-UFRJ Office, of copies of the documents listed in this Guidelines, in items 2b, 2d, and 2e, certified by the Brazilian Consulate located in the candidate's country of residence within one month after the notification of approval. Submission must be sent (preferably through fast delivery service) to the following address:

Programa de Pós-Graduação em Ciência da Informação (IBICT – UFRJ)
A/C Janete Dezidério
Rua Lauro Muller, 455 – 4º andar CEP: 22290-160 Rio de Janeiro – RJ – Brasil

More information about visa and required documentation can be found at http://www.dce.mre.gov.br/estrangeiros/vistos_e_documentacao.php.

>> Receipt previous to the date of enrollment, of a document presented as proof of resources or financial support for the stay of the approved candidate in Brazil, during the course of studies.
Presentation previous to the date of enrollment, of a statement proving the opening of the validation procedure in Brazil of the graduation diploma (for Masters candidates) or master's diploma (for Doctorate candidates), if the diploma was obtained outside Brazil. The student will have up to one year, after enrollment, to present a validated diploma.

8.2 Unforeseen situations related to this standard will be the object of deliberation by the Selection Committee.